

Dear Sir/ Madam,

Sub: Request for Quotation for NEC EPBX Expansion Cabinet, Digital Phone and Analog Phone (detailed specifications is mentioned below).

PTC India Financial Services Limited (herein after referred to as "PFS") requires NEC EPBX Expansion Cabinet, Digital Phone and Analog Phone. In this respect we would appreciate your sales quotation to be submitted & would appreciate a competitive price and a prompt response.

It is requested to submit your bid for said assignment latest by 14 September 2017 by 05.00 P.M.

The bid needs to be submitted in the given below format:-

Proposal of EPABX System

S No.	Description	Unit	Qty.	Rate	Amount
1	Supplying Installation, Reprogramming, Testing and Commissioning of EPBX Expansion Cabinet, Make: NEC SV 8100 Digital Extension Circuits 16 Nos. Analog Extension 48 Nos	Lot	1		
2	Supply Installation Testing and Commissioning of 24 Key Digital Telephone + 60 Key DSS Make-NEC	Lot	1		
3	Supply Installation, Testing and Commissioning of Digital Phone (24Key). Make-NEC	Each	1		
4	Supply Installation, Testing and Commissioning of Digital Phone (12Key). Make-NEC	Each	12		
5	Supply Installation, Testing and Commissioning of Analog Speaker Phone with backlight. Make-Panasonic	Each	40		
6	Cables and Connectors	Lot	1		
Total- (EPABX System)					

Note:-

- i) Quotes can be sent by E-mail only at "it-bid@ptcfincial.com" latest by 14 September 2017 by 05.00 P.M
- ii) PFS reserves sole right to disqualify any incomplete bid or bid received after specified time.

Payment Terms:

- i) 100% payment will be made 30 days after delivery & hardware verification at our end.
- ii) Price should be inclusive of delivery & installation.
- iii) Taxes, if any, should be mentioned as extra.

Award of Contract:-

Recommendation of award will be based on L1 basis.

In submitting a response to above, the respondent agrees that the decision of PTC India Financial Services Limited will be final. Respondents acknowledge and understand that PFS is not obligated to seek clarification concerning the proposals decision.

PFS reserves the right to:

- a) Select & negotiate with more than one respondent,
- b) Cease this request-for-quotation process,
- c) Seek additional information or clarification from the respondents,
- d) Cancel, add to or amend the information, requirement, terms set out herein.

Neither this request nor any response to it by any party commits obligates or otherwise creates legal relationship between PFS and that party.

After finalization of the Vendor a Letter of Award documenting the List of Items with agreed rates and the terms & conditions binding both PFS & Vendor will be issued.